

Instructions: Mission-essential functions must be determined and prioritized. The performance of highest priority items will need to be resumed as quickly as possible and should be grouped under Item 1, below. The template allows for both a second tier of items grouped under Item 2, and a third tier under Item 3. If you need more than three groupings, additional item numbers can be added.

COMMUNICATIONS CENTER MISSION-ESSENTIAL FUNCTIONS	
1	Mission-essential functions that must be performed, given a <b><u>One Day</u></b> disruption. (From highest priority to lowest.) <sup>a</sup>
2	Mission-essential functions that must be performed given a disruption of greater than <b><u>One Day</u></b> , but less than <b><u>One Week</u></b> . (From highest priority to lowest.) <sup>b</sup>
3	Mission-essential functions that must be performed given a disruption of greater than <b><u>One Week</u></b> , but less than <b><u>One Month</u></b> . (From highest priority to lowest.) <sup>c</sup>

<sup>a</sup> Note: After one day of emergency operations, either normal operations must be reinstated or emergency operations must ensure the functions listed in Item 2 are performed.  
<sup>b</sup> Note: After one week of emergency operations, either normal operations must be reinstated or emergency operations must ensure the functions listed in Item 3 are performed.  
<sup>c</sup> Note: After one month of emergency operations, all Communications Center functions should be resumed at some level.

